

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

October 18, 2016

Mrs. French called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer

#16-282 APPROVAL OF BOARD MINUTES

Mr. Swope moved and Mr. Bunting seconded that the Board of Education approves the minutes of the Zanesville Board of Education special meeting on September 1, 2016 and the regular board meeting on September 20, 2016.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-283 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mr. Curry moved and Mr. Coulson seconded to approve the following recommendations:

September Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the September 2016 bank reconciliation and financial reports for the Zanesville Community High School.

Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2016 through June 30, 2021.

Budget – Zanesville Community High School

Approve the 2016-2017 budget for the Zanesville Community High School.

Five-Year Forecast – Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2016 through June 30, 2021.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

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#16-284 EXTENDED DAY PROGRAM - ADMINISTRATORS

Mr. Bunting moved and Mr. Swope seconded the approval for the following to receive stipend as listed, to be paid from a grant through 21st Century, for administering the Extended Day Program for the 2016-2017 school Year:

TBD -	John McIntire Elementary	\$6,000
Michelle Jordan-	National Road Elementary	\$6,000
Mark Stallard -	Zane Grey Elementary	\$6,000
Jason Taylor -	Zanesville Middle School	\$6,000
Steven Foreman -	Zanesville City School District	\$6,000

Administrators will meet with teachers, by grade level, to help identify (select) students that need help improving their reading and/or math skills by using STARS and teacher recommendations. Teachers will assist with identifying students that have difficulty functioning (behavior) during the school day and whether or not two additional hours would be beneficial. This meeting will take place during the weeks of September 19 and September 26, 2016.

Monitor teacher delivery of differentiated lesson plans at least once per week after school.

Attend bi-weekly PLC planning meetings at the grade levels.

Meet with after school staff every two weeks to provide/discuss STARS results, use of other computer assisted materials, student behavior, regular after school attendance, student progress by subject, etc. Document the meetings by date, time and those attending, and include what was discussed regarding students.

Prepare a monthly report: Progress with PLC planning and quality of differentiated lesson plans at each grade level; teacher and aide interaction with students; program strengths and/or weaknesses, etc.

Be available on February 1-3, 2017 to monitor the after school program. The coordinator will be at a required Ohio Department of Education 21st Century meeting in Columbus, OH. Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-285 EXTENDED TIME – SUMMER 2016

Mr. Swope moved and Mr. Curry seconded to approve extended time for the individuals listed, prior to the 2016-2017 school year. Rate of pay will be at per diem rate.

Name	Title	Not to Exceed	Rate of Pay
Bev Guinsler	Head School Nurse	2 days	Per Diem
Cheryl Martin	Vision/Hearing Technician	5 days	Per diem plus \$2.00 per hour

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

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#16-286 21ST CENTURY AFTER-SCHOOL TUTORS AND SUBSTITUTES

Mr. Swope moved and Mrs. French seconded to approve the following personnel as 21st Century After-School tutors for a portion of the 2016-2017 school year. Tutors will be funded through the 21st Century Grants, at the rate of \$30 per hour plus fringes. Program operates from 3:30 – 5:30 each day per schedule, plus one hour paid planning time per day. 21st Century Coordinator will develop schedule of operation.

Teresa Anderson	Summer Bendle	Jim Baker	Kim Farmer
Ashley Fisher	Lauren France	Sarah Gantzer	Jenny Hammersley
Trudi Hardcastle	Kristen Hoffer	Danielle Kinsey	Heather Krause
Ashley Lucas	Hillary McGee	Kim Miller	Brianna Mullett
Melissa Nelson	Jodi Riggle	Kathy Stilwell	Mercedes Tonnous
Taylor Vaughn			

Approve Substitute Teachers as and when needed:

Clay Lawyer	Jennifer Myers	Judy Tolley
Valerie Toothman	Cindy Weaver	Carrie Stallard

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#16-287 21ST CENTURY AFTER-SCHOOL AIDES AND SUBSTITUTES

Mr. Bunting moved and Mrs. French seconded to approve the following personnel as 21st Century After-School tutors for a portion of the 2016-2017 school year. Tutors will be funded through the 21st Century Grants, at the rate of \$12 per hour plus fringes. Program operates from 3:30 – 5:30 each day per schedule. 21st Century Coordinator will develop schedule of operation.

Kathy Anderson	Tammy Besser	Dawn Dailey	Deb Davis
Mary Fenton	Becky Forsythe	Kathy Foster	Sally Haser
Joyce Horton	Teanna Hrinko	Toni James	Janie Lewis
Diana Martin	Gayla Ware		

Approve Substitute Aides as and when needed:

Tina McDonald	Jennifer Myers
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Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-288 T-1 AFTER-SCHOOL TUTORS

Mr. Swope moved and Mr. Coulson seconded to approve the following personnel as T-1 After-School Tutors for a portion of the 2016-2017 school year. Tutors will be funded through Federal Programs, at the rate of \$30 per hour plus fringes. Program operates from 3:30 – 5:30 each day per schedule. Building principals will develop schedule of operation. Project funds will be from Title I federal funding.

Tammy Fike	Catherine Haynes	Kayla Jones	Maria Hoffer
Trevor Myers	Ashley Ross	Katie Sites	Wendy Winland

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Br. Bunting. President declared motion carried.

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#16-289 SITE COORDINATORS FOR TEEN TRENDSETTERS AFTER-SCHOOL PROGRAM

Mr. Swope moved and Mr. Bunting seconded to approve the following personnel for the 2016-2017 school year as site coordinators. The position will require each of them to coordinate dates and times for high school mentors to work with elementary after-school students utilizing The Barbara Bush Teen Trendsetter model. Site Coordinators will be funded through Federal Programs, at the rate of \$30 per hour plus fringes. Program operates from 3:30 – 5:30 each day per schedule. Site coordinators will develop schedule of operation. A stipend of \$1,000 will be provided by The Barbara Bush Foundation at the end of the program year.

Summer Bendle

Alisa Mumford

Sarah Gantzer

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried..

#16-290 SUPPLEMENTAL RESIGNATIONS/CONTRACTS

Mr. Swope moved and Mrs. French seconded to accept the following supplemental resignations:

Name	Sport	Effective
Tom Evans	Football – Freshman Head Coach	September 22, 2016

Approve the following supplemental contracts for the 2016-2017 school year.

First Name	Last Name	Sport /Building	Position	Exp	Class	Stipend 2016-2017
Katie	Young	Volleyball	Freshman Coach	1	IX	\$1,131.00
William	Sanders	Football	Freshman Coach (1/2)	1	VIII	\$808.00
Mike	Schreiber	Track	Winter Fitness (1/2)	1	X	\$404.00
Bob	Moon	Track	Winter Fitness (1/2)	0	X	\$404.00
David	Balo	Basketball	Boys – 8 th Grade (White)	15	VIII	\$2,262.00
Donald (DJ)	Harris	Basketball	Boys – 7 th Grade (White)	0	VIII	\$1,616.00
Benjamin	Maniaci	Track	Middle School Coach	0	IX	\$1,131.00
Terry	Parmer	Track	Middle School Coach	0	IX	\$1,131.00

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#16-291 DEVELOPMENT OF ON-LINE WRITING RUBRICS FOR K-6

Mr. Curry moved and Mrs. French seconded to approve Lori Lee to put the approved K-6 writing rubrics online. There are three types of writing for each grade level, for a total of 21 rubrics. This supports our K-12 focus of students writing using technology by allowing all content areas to access and score these on-line. Her stipend will be \$2000.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. Mrs. French. President declared motion carried.

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#16-292 RESIGNATION – ADMINISTRATIVE

Mr. Bunting moved and Mr. Swope seconded to accept the resignation of Kacey Cottrill, Principal at John McIntire Elementary, effective December 31, 2016. Reason for resignation is other employment.

Those voting aye Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-293 EMPLOYMENT – SUBSTITUTES

Mr. Swope moved and Mrs. French seconded to approve the following substitutes, as and when needed, pending appropriate background checks for the 2016-2017 school year.

Substitute Teachers			
Karen McKee	Jared Kokensparger	Mercedez Lear	Dennis McIntire

Home Instructors			
Pamela Coffey	Karen McKee		

Substitute Nurse			
Shannon L. Bell			

Substitute Aides & Bus Aides			
Shannon L. Bell	Amanda Cockran	Ashley Draughn	Teria Lewis
Ashley Rowen	Danielle Frank		

Substitute Custodian			
Andy Denton			

Substitute Food Services			
Emily Denton			

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

**#16-294 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS
AND PSI AFFILIATES, INC. / PSI ASSOCIATES, INC. FOR BISHOP FENWICK
SCHOOL**

Mr. Swope moved and Mr. Coulson seconded to enter into an agreement with Zanesville City Schools and PSI Affiliates, Inc. /PSI Associates, Inc. for the purpose of providing intervention specialist services and educational aide services to students of Bishop Fenwick School as and when needed. Term of service agreement will be for a one (1) year term starting in the 2016–2017 school year, continuing through the conclusion of the 2017 school year at an annual cost of \$67,617.18. Contract will be paid through auxiliary funds.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

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#16-295 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND PSI AFFILIATES, INC. / PSI ASSOCIATES, INC. FOR ROSECRANS HIGH SCHOOL

Mr. Bunting moved and Mr. Curry seconded to enter into an agreement with Zanesville City Schools and PSI Affiliates, Inc. /PSI Associates, Inc. for the purpose of providing educational aide services to students of Rosecrans High School as and when needed. Term of service agreement will be for a one (1) year term starting in the 2016–2017 school year, continuing through the conclusion of the 2017 school year at an annual cost of \$486.00. Contract will be paid through auxiliary funds.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-296 CLASS TRIP

Mr. Swope moved and Mr. Coulson seconded to approve the 5th grade classes from John McIntire Elementary School to take overnight trips to the Wilds on the following dates, May 16-17, 2017, May 17-18, 2017 and May 18-19, 2017. Funding of the trip to be provided by the parent/guardian and fundraisers held at John McIntire Elementary

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#16-297 BIG DAY FOR PREK

Mr. Swope moved and Mr. Bunting seconded to approve the Big Day for PreK curriculum, schedule and pacing guide to be used by the Zanesville City School Preschool staff beginning the 2016/2017 school year. Professional Development of the curriculum will be provided by Houghton Mifflin Harcourt. The Big Day for PreK curriculum provides Big Experiences with integrated learning opportunities that introduce children to new vocabulary, concepts, and skills. The curriculum provides intentional instruction in the following learning domains:

- | | |
|--------------------------------|------------------------|
| • Social-Emotional Development | • Science |
| • Oral Language and Vocabulary | • Social Studies |
| • Emergent Reading | • Fine Arts |
| • Emergent Writing | • Physical Development |
| • Mathematics | • Technology |

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#16-298 BOARD MEMBER – MID EAST CAREER AND TECHNOLOGY CENTER

Mr. Curry moved and Mrs. French seconded to approve the appointment of Mike Coulson to serve on the Board of Education of the Mid-East Career and Technology Center for a three year term effective January 1, 2017 and expiring December 31, 2019.

Those voting aye: Mr. Bunting, Mr. Curry, Mrs. French, Mr. Swope. Mr. Coulson abstained. President declared motion carried.

#16-299 ELECTRIC SERVICE RFP

Mr. Swope moved and Mr. Bunting seconded to authorize the purchase of competitive retail electric service from the lowest responsible bid submitted to META Solutions for the billing

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#16-299 ELECTRIC SERVICE RFP-continued

period commencing with the June 2017 billing cycle and terminating no later than May 6 2020 billing cycle.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-300 PROFESSIONAL DEVELOPMENT TRANSFORMATION

Mr. Bunting moved and Mrs. French seconded to approve a request to submit a Professional Development Transformation Grant of \$43,862 to the Cora E. Rogge Foundation. A Cora E. Rogge Foundation match with the Jennings Foundation will train all teachers and administrators in the 3 P (Problem/Project/Product) instructional delivery providing for higher levels of student engagement with a career focus.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-301 SCHOOL CALENDAR 2017-2018

Mr. Swope moved and Mrs. French seconded to approve the school calendar and attendance and grading information for the 2017-2018 school year.

New Teacher Workshop	Friday, August 18, 2017
Convocation Day	Monday, August 21, 2017
In-Service Day	Tuesday, August 22, 2017
First Attendance Day for Students	Wednesday, August 23, 2017
Zanesville High School Parent/Teacher Conference Evening	Tuesday, October 3, 2017
Zanesville Middle School Parent/Teacher Conference Evening	Wednesday, October 4, 2017
Preschool/Elementary Parent/Teacher Conference Evening	Thursday, October 5, 2017
Preschool/Elementary Parent/Teacher Conference Evening	Tuesday, October 10, 2017
Zanesville High School Parent/Teacher Conference Evening	Wednesday, October 11, 2017
Zanesville Middle School Parent/Teacher Conference Evening	Thursday, October 12, 2017
In-Service Day	Tuesday, January 9, 2018
In-Service Day	Monday, February 5, 2018
Zanesville High School Parent/Teacher Conference Evening	Tuesday, February 27, 2018
Zanesville Middle School Parent/Teacher Conference Evening	Wednesday, February 28, 2018
Preschool/Elementary Parent/Teacher Conference Evening	Thursday, March 1, 2018
Zanesville Middle School Parent/Teacher Conference Evening	Tuesday, March 6, 2018
Preschool/Elementary Parent/Teacher Conference Evening	Wednesday, March 7, 2018
Zanesville High School Parent/Teacher Conference Evening	Thursday, March 8, 2018
Commencement	Saturday, May 19, 2018
Last Day for Students	Wednesday, May 23, 2018
Teachers Last Day	Friday, May 24, 2018

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SCHOOL WILL NOT BE IN SESSION ON THE FOLLOWING DAYS

September 4, 2017	Labor Day
November 10, 2017	Veterans' Day
November 22, 2017	P/T Exchange Day
November 23, 24, 27, 2017	Thanksgiving Recess
December 22, 2017 – January 2, 2018	Holiday Recess
January 15, 2018	Martin Luther King Day
February 19, 2018	Presidents' Day
March 29, 2018	P/T Exchange Day
March 30-April 2, 2018	Spring Break
May 28, 2018	Memorial Day

This calendar is subject to change as a result of gubernatorial, Ohio General Assembly, and/or State Department of Education directive. Days required to be made up due to calamity will be scheduled for April 2, 2018, May 24, 25, 29, 30, 31, June 1, 4, 5, 6, 7, 8, 2018. Additional Instructional Days required to be made up pursuant to R. C. 3317.01 (B) shall, as needed, be scheduled sequentially on weekdays beginning with June 11, 2018.

Grading Periods Elementary Schools, Middle & High Schools

Friday, October 20, 2017
Friday, January 5, 2018
Friday, March 9, 2018
Wednesday, May 23, 2018

Tentative 10/14/2016

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-302 VOLUNTEERS

Mr. Curry moved and Mr. Bunting seconded to approve the following list of volunteers for the Zanesville City Schools for the 2016-2017 school year pending appropriate backgrounds checks.

Name	Building	Type
Cathy Sweeney	NR	Community
Stacie Deavers	PS/JM	Parent
Mary Vansickle	JM	Community
Erin Kennedy	JM	Parent
Melissa Harris	JM	Parent
Destiny Nason	JM	Parent
Emily Bellville	JM	Parent
Betty Humphrey	JM	Parent
Laura Wolfe	JM	Parent
Elizabeth Porter	JM	Parent
Jamie Wisecarver	JM	Parent
Namon Roberts	JM	Parent
Shandi Miller	JM/MS/HS	Parent
Tiffany Harris	JM	Parent
Brooke Morris	JM	Parent

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William Jerrells	JM	Parent
Debbie Gheen	PS/JM	Community
Shelly Kenily	JM	Parent
Lanceford Burchett	JM	Parent
Lois Lewis	ZG	Parent
Andrew Kachilla	JM	Parent
Jade Jordan	NR	Parent
Jennifer Lewis	JM	Community
Chelsey Luallen	JM	Parent
Steven (Mike) Luallen	JM	Parent
Morgan Snell	JM	Parent

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#16-303 RESIGNATION – CLASSIFIED

Mr. Swope moved and Mrs. French seconded to accept the resignation of Polly A. Sowers, Secretary at Zane Grey Intermediate, effective October 21, 2016. Reason for resignation is personal.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#16-304 EXECUTIVE SESSION

Mr. Swope moved and Mr. Curry seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- Personnel matters
 - to consider the promotion or compensation of public employee(s) or officials
- Time entered executive session: 6:12 p.m.
Time returned to public session: 7:18 p.m.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

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16-305 MEETING ADJOURNMENT

Mr. Swope moved and Mr. Bunting seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 7:18 p.m.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.



President



Treasurer